

**PVHA MINI GRANT PROGRAM  
REVIEW COMMITTEE SCORING SHEET:**

Project Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Mini Grant Funds Requested: \$ \_\_\_\_\_

Reviewers Initials: \_\_\_\_\_

**Each item should be scored from 0 to the maximum points allowed for that item based on the reviewer's assessment of how closely the project meets the stated criteria.**

**I. PROJECT DESCRIPTION**

- Is it clear what the products/results of the project will be?

(0 – 10 points) \_\_\_\_\_

**II. PROJECT PRIORITY**

- Does the project fit within the strategic plan, or long term goals of the applicant organization?

(0 – 10 points) \_\_\_\_\_

**III. CONSISTENCY WITH PVHA GOALS/MANAGEMENT PLAN**

- Is the project consistent with the goals, objectives, strategies, standards, and actions outlined in the PVHA management/Five Year/Annual plan?

(0- 25 points) \_\_\_\_\_

**IV. DELIVERABLES AND IMPACT**

- Do the proposed activities substantially increase the protection and enhancement of sites, structures, objects districts or landscapes which are deemed to be of historic, archaeological, cultural, natural or architectural significance?

(0- 20 points) \_\_\_\_\_

**V. PROJECT DESIGN**

- Are project objectives and the methods to accomplish those objectives clearly stated?
- Is the project ready to proceed? Is the proposed timeline realistic?
- Are the necessary steps included in the timeline?
- Can the objectives realistically be accomplished in the proposed timeline?

(0 - 20 points) \_\_\_\_\_

**VI. BUDGET**

- Does the budget contain the necessary expenditures

to accomplish the tasks outlined?

- Are the costs outlined in the project budget reasonable and customary given the goals of the project and for the services or products being obtained?
- Does the project show appropriate match?
- Are the costs in the budget broken down in detail (e.g. rate X hours, # of items x cost per item)?

(0 – 10 points) \_\_\_\_\_

**VII. URGENCY**

- Is it critical that the project be accomplished within a limited timeframe or does the project present a time-limited special opportunity?

(0-5 points) \_\_\_\_\_

**Total Reviewer Score (maximum 100 points)**

**REVIEWER COMMENTS (optional):**